



September 20th, 2017  
Science Undergraduate Society  
General Council Meeting  
Leacock, Room 232  
7:30 PM

## **AGENDA**

### **1. Call to Order**

1.1. Official start time: 7:36 PM

### **2. Approval of Minutes**

2.1. Motion to approve the minutes, carried unanimously

### **3. Adoption of Agenda**

3.1. Motion to table the adoption of Clubs and Services Bylaws. Moved by Sebastian, seconded by Jasmine. Carried unanimously. The agenda is amended.

3.2. Agenda is adopted.

### **4. Announcements**

There are no announcements.

### **5. Land Acknowledgement**

Caitlin: We would like to acknowledge that we are on the traditional territory of the Indigenous People, Kanien'keha:ka (Ga-niyen-ge-haa-ga) . The Kanien'keha:ka (Ga-niyen-ge-haa-ga) are the keepers of the Eastern Door of the Haudenosaunee Confederacy. It's not enough to just acknowledge the keepers of this land. We encourage everyone to get informed, to actively resist (neo) colonialism in the many forms it takes, and in the diversity of forms that resistance can take, too.

### **6. Question Period**

There are no questions.

### **7. Reports of Executives**

#### **7.1. President**

##### **7.1.1. SSMU Representative**

7.1.1.1. Straw poll: Election for vacant SUS-SSMU rep position?

7.1.1.1.1. In favour: one

7.1.1.1.2. Opposed: majority of the room,

7.1.1.2. Alternative is to appoint the SSMU rep.



- 7.1.1.2.1. Advantage is we don't have to worry about quorum.
- 7.1.1.3. May not be possible to hit quorum.
  - 7.1.1.3.1. Will be held online, addition of an in person voting booth is also possible.
- 7.1.1.4. Question: If we don't hit quorum?
  - 7.1.1.4.1. Then the execs can choose to appoint or run election again.
- 7.1.1.5. Question: If we have a booth will there be online and in person voting?
  - 7.1.1.5.1. Yes.
- 7.1.1.6. Question: If they are appointed is there still an application process?
  - 7.1.1.6.1. Yes.
- 7.1.2. First Annual SUS Executive Orientation
  - 7.1.2.1. 65 attendees
  - 7.1.2.2. Slides posted
    - 7.1.2.2.1. Posted on event page and on GC page shortly.
  - 7.1.2.3. New SUSAN criteria posted.
    - 7.1.2.3.1. Also posted on event page and on GC page shortly.
  - 7.1.2.4. Feedback Forms to be posted tonight
- 7.1.3. General Assembly
  - 7.1.3.1. Straw poll: Change quorum to 50 attendees
- 7.1.4. Third Annual SUS Executive Crawl
  - 7.1.4.1. 49 participants
- 7.1.5. Society Fee renewal
  - 7.1.5.1. Meeting with Director, Student Accounts
    - 7.1.5.1.1. Mary Jo McCullogh
    - 7.1.5.1.2. Friday, September 22 at 12:45pm
  - 7.1.5.2. Meeting with Academic Planning Officer, Office of Student Life and Learning
    - 7.1.5.2.1. Jonathan Nordland
    - 7.1.5.2.2. Friday, September 22 at 2:30pm
- 7.1.6. Burnside Hall basement renovation
  - 7.1.6.1. Meeting with Design Manager, Design Services, Facilities Management and Ancillary Services



7.1.6.1.1. Virginie St-Pierre

7.1.6.1.2. Wednesday, September 27th at 2:45pm

7.1.6.2. Meeting with Senior Campus Planner, Campus and Space  
Planning, Campus Planning and Development

7.1.6.2.1. Paul Guenther

7.1.6.2.2. Thursday, September 28th at 9:00am

## **7.2. VP Academic**

7.2.1. Academic Events

7.2.1.1. Oct 3: Academic Writing Workshop + Research Emails

## **7.3. VP Internal**

7.3.1. Signing cafe campus for hype night Nov 13th.

7.3.2. Hiring committees for Science Games and SIC next week.

7.3.2.1. In appointed positions package.

7.3.3. Still working on finalizing frosh budget.

7.3.4. Final frosh event: la P'tite Grenouille tomorrow, 9PM. \$6 cover and \$1  
beers from 9-12. Line skip with McGill ID. Frosh aftermovie release,  
amazing Race winner prize, leader scavenger hunt winners.

## **7.4. VP External**

7.4.1. Charity committee is still looking for members!

7.4.1.1. Please tell your friends.

7.4.1.2. Committee only runs for 1 + ½ months. (Runs month of October  
and events all of November)

7.4.2. Equity training happened this Tuesday. Next one is next Thursday  
September 28th.

7.4.2.1. If you missed the first make sure to sign up for the second.

7.4.3. Updates from Mental Health Committee:

7.4.3.1. Meeting with Advance Officer of Faculty of Science tomorrow to  
talk about our mental health report and see how we can  
collaborate.

7.4.3.2. Will meet mental health peer educators from Healthy McGill next  
Friday.

## **7.5. VP Finance**

7.5.1. Budgets due Sept. 25.



- 7.5.1.1. Send to [susfinancecommittee@gmail.com](mailto:susfinancecommittee@gmail.com)
- 7.5.2. First audit (for summer months and September) due Oct. 10th.
  - 7.5.2.1. Send to [susfinancecommittee@gmail.com](mailto:susfinancecommittee@gmail.com)
- 7.5.3. New funding application rules
  - 7.5.3.1. Sign and attach information sheet
  - 7.5.3.2. Send to [sus.funds@gmail.com](mailto:sus.funds@gmail.com)
- 7.5.4. Financial Guidebook released by this weekend
  - 7.5.4.1. Will contain audit instructions
- 7.5.5. SUS Budget to be presented at next GC.
- 7.5.6. Finance Committee is hiring next week.
- 7.5.7. Preparation for audits to commence this weekend.

## **7.6. VP Communications**

- 7.6.1. CAC: Need 3 Departmental Execs and 1 GC member -- please volunteer
  - 7.6.1.1. Reviews any changes to departmental constitutions / SUS Bylaws.
  - 7.6.1.2. Meets as needed (approx. monthly)
  - 7.6.1.3. Interested in joining: MUGS, Miranda from MESS
  - 7.6.1.4. If you change your mind, email me!
- 7.6.2. Nothing new to report: same as last meeting

## **7.7. Executive Revenue Officer**

- 7.7.1. Kaplan contract signed
  - 7.7.1.1. \$6500 for the year
  - 7.7.1.2. 4 Course Scholarships
    - 7.7.1.2.1. 1 for Medical Direction
- 7.7.2. Grad Fair Sponsorship
  - 7.7.2.1. Hotels for exhibitors package
- 7.7.3. Sponsorship Committee hiring

## **7.8. Executive Administrator**

- 7.8.1. All food serving tables are booked for the semester.
  - 7.8.1.1. Table bookings for the winter term open November 1st.
- 7.8.2. Got in touch with "The Factory" which is a maker's space for engineering students on campus.



7.8.2.1. They're interested in having Science students be able to use the space but they asked I get back in touch in November once things are up and running properly (this is their first year).

7.8.3. Also all of the governance documents (departmental constitutions, MoA, so on are in the governance folder on the google drive now).

7.8.4. Doing things around the office:

7.8.4.1. Preparing for renos we got rid of our fridge.

7.8.4.2. Spent some time there last night and everything has returned to regular order (e.g. as before frosh)

7.8.5. Frosh shirts and bags are being donated to Old Brewery Mission on Saturday.

## **7.9. Executor of Clubs and Services**

7.9.1. In the first 12 hours since we sent out the Listserv we received 5 club applications

7.9.1.1. Meeting with each of them (1/5 done)

7.9.2. Will have a lot more to report in two weeks when committee will have decided what clubs to take in and when I'll be moving the By-Laws

## **8. Reports of SSMU Representatives**

8.1. Last Legislative Council Meeting: September 14st

8.2. Approval of Standing Rules

8.3. Committees have not been allocated yet

8.4. Have not yet received SSMU emails (you'll get them as soon as they're allocated)

8.5. SSPN removed 3 councillor seats on committee and replaced with 3 members-at-large seats

Question from Jasmine: What were your top preferences for committees?

V2: Equity and steering committee

M: Equity, financial ethics research committee, and mental health.

## **9. Reports of Departments**

9.1. CSUS

9.1.1. Had welcome back Pizza party Sept 6th.

9.1.2. Had workshop today.

9.1.3. New space for help desk tutors.



- 9.1.4. Working with faculty re: independent study courses.
- 9.1.5. Rest of semester: looking at inter-departmental mixer.
- 9.1.6. Question: Is it still gonna be called "the Awkard \_\_\_\_\_?"
  - 9.1.6.1. Yes.
- 9.2. CUSS
  - 9.2.1. A few events already.
  - 9.2.2. First was Meet and Greet.
    - 9.2.2.1. Went well, higher attendance than past.
  - 9.2.3. New event: Timbit Time
    - 9.2.3.1. Going to happen on a monthly basis.
  - 9.2.4. Upcoming apartment crawl (Friday)
  - 9.2.5. New event: "What's Hot in Industry?"
    - 9.2.5.1. Presentations from industry folks.
    - 9.2.5.2. So students can explore opportunities outside of academia.
  - 9.2.6. Re: Science Games
    - 9.2.6.1. Art Sci and Chemistry are going to merge again this year.
- 9.3. MACSS
  - 9.3.1. Last weekend: U1 rep selected.
  - 9.3.2. Two events.
    - 9.3.2.1. Welcome back Gerts night.
    - 9.3.2.2. Welcome back BBQ, yesterday.
  - 9.3.3. Tomorrow: Conference regarding budgeting.
  - 9.3.4. Next week: Annual wine and cheese.
  - 9.3.5. New website!
  - 9.3.6. Partnering with Basilisk(?)
  - 9.3.7. Looking into new 3D printer.

## **10. Report of Science Senator**

- 10.1. First Senate meeting (September 19, 2017)
  - 10.1.1. Report of the Provost's Task Force on Indigenous Studies and Indigenous Education
    - 10.1.1.1. Brought up the issue of the men's varsity team name. Report says there will be consultation about a new team name. Worried about how donors/alum will react. We are trying to prioritize Indigenous voices.



- 10.1.1.2. Looking to create student position to consult with Indigenous groups, create pathways for Indigenous youth in high schools and CEGEPs.
- 10.1.1.3. Begun accepting transfer credits from Ontario colleges to improve accessibility and create a pathway for Indigenous students to transfer from collegiate to university systems.
- 10.1.1.4. Want to hire more Indigenous staff.
- 10.1.2. Annual Report on the Policy on Harassment, Sexual Harassment and Discrimination Prohibited by Law
  - 10.1.2.1. The report was a lot of statistics regarding harassment, discrimination, sexual harassment reports regarding withdrawals, the outcomes of the enquiries, genders of the parties. Stats are available in Senate documents online if interested.
  - 10.1.2.2. Hiring three new Assessors (that makes 13) with background knowledge and involvement in areas pertaining to the Policy.
- 10.1.3. Annual Report of the Committee on Student Services
  - 10.1.3.1. Improved mental health services a little!! Hired new physicians, increased work hours, and decreased wait times of appointments. Yay!! More work to be done.
- 10.1.4. Annual Report of the Joint Board-Senate Committee on Equity
  - 10.1.4.1. Preferred names policy: allow use of preferred names for students in McGill online platforms (myCourses, Minerva, Outlook, Office 365, McGill ID cards, etc.).
- 10.2. First Subcommittee on Undergraduate Student Advising meeting on September 22, 2017
  - 10.2.1. Just received the documents/agenda today so no update yet but will follow up at the next general council meeting.
- 10.3. Senate caucus (September 18, 2017)
  - 10.3.1. Met with Principal Suzanne Fortier and Deputy Provost Ollivier Dyens.
  - 10.3.2. Emailed Dyens to inquire about open educational resources (OERs) and waiting on a reply.
  - 10.3.3. Discussed ways to engage the student community.
    - 10.3.3.1. Reddit AMA thread?
    - 10.3.3.2. Blog posts from each senator (used to have Senators' Corner)

**11. New Business**

**12. Adjournment**

- 12.1. Official end time: 8:10 PM



**SCIENCE**  
UNDERGRADUATE  
SOCIETY

**Science Undergraduate Society of McGill University**

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**Date of Next General Council:**

October 4, 2017