



September 6th, 2017
Science Undergraduate Society
General Council Meeting
Leacock, Room 232
7:30 PM

AGENDA

- 1. Call to Order**
 - 1.1. Official start time: 7:33 PM
- 2. Land Acknowledgement**
- 3. Attendance**
- 4. Adoption of Agenda**
- 5. Announcements**
- 6. Question Period**
- 7. Reports of Executives**
 - 7.1. President**
 - 7.1.1. Met with the Dean of Science
 - 7.1.2. Met with incoming CTF Co-Chair
 - 7.1.3. Banner Accounts Receivable Authorization
 - 7.1.4. Created ECS and CRO email accounts
 - 7.1.4.1. ecs.sus@mail.mcgill.ca
 - 7.1.4.2. cro.sus@mail.mcgill.ca
 - 7.1.5. 1st Annual SUS Executive Orientation
 - 7.1.5.1. Saturday, September 16th; 10am-2pm; SSMU Ballroom
 - 7.1.5.2. Breakfast and lunch provided
 - 7.1.5.3. 5 executives per department
 - 7.1.5.4. Will be having apartment crawl the same night!
 - 7.1.5.4.1. President, Finance, and External recommended
 - 7.1.6. Fall 2017 SUS General Assembly
 - 7.1.6.1. Saturday, September 16th; 1-2pm; SSMU Ballroom
 - 7.1.6.2. Everybody is welcome/encouraged to attend!
 - 7.1.7. End-of-summer check-in meetings
 - 7.1.8. Retreat



7.2. VP Academic

- 7.2.1. Redbooks Website is completely updated
 - 7.2.1.1. Will be advertising through class announcements
- 7.2.2. Absolute Zero for first years will be posted on our FB and advertised through various platforms e.g. listservs, website
- 7.2.3. Grad Fair
 - 7.2.3.1. All 65 schools registered - MAX number!
 - 7.2.3.2. Committee will be meeting to plan the actual fair
- 7.2.4. AEC/Academia Week
- 7.2.5. Appointed Positions Package
 - 7.2.5.1. Still have a few spots left on Grad Fair Committee and student positions on Faculty Committees

7.3. VP Internal

- 7.3.1. Frosh was lit
- 7.3.2. The city, SPVM, and the dean were very pleased with it.
- 7.3.3. First year to sell out Science Frosh
- 7.3.4. About to hire SIC/Science Games committee
- 7.3.5. Meeting with Science Development with Susan to discuss Burnside renovations.
- 7.3.6. Potential to move away from Sleeman contract to Budweiser.

7.4. VP External

- 7.4.1. Committee recruitment in the fall
- 7.4.2. SUSustainability Month - SUS Charity Month
- 7.4.3. SUS Equity
- 7.4.4. SUSEC
- 7.4.5. SUS Mental Health

7.5. VP Finance

- 7.5.1. Frosh
 - 7.5.1.1. Projected surplus!



- 7.5.2. Addition of new Finance positions
 - 7.5.2.1. Accounts Payable Clerk
 - 7.5.2.2. Funding Coordinator - filled
 - 7.5.2.3. Finance Liaison in Internal Portfolio - filled
- 7.5.3. Funds applications re-vamp
 - 7.5.3.1. (e.g special projects fund, space improvement fund)
- 7.5.4. Paypal
 - 7.5.4.1. Tilt no longer exists
- 7.5.5. Preparing for annual audit
 - 7.5.5.1. Hope to complete by early October
- 7.5.6. Orientation Day - in depth finance talk
- 7.5.7. SUS budget coming at 3rd GC
 - 7.5.7.1. *Everyone* must attend 4th GC, where it will be voted on
- 7.5.8. Website redesign
- 7.5.9. Office renovation

7.6. VP Communications

- 7.6.1. First-Year Handbook
 - 7.6.1.1. Extra copies outside office -- direct 1st years to the handbook if interested.
- 7.6.2. SUS Logo
- 7.6.3. Constitutional Affairs Committee
 - 7.6.3.1. Review board for constitutional changes.
 - 7.6.3.2. We need departmental representatives! Call for members will occur at next meeting; also included in appointed positions package.
- 7.6.4. FUSS
- 7.6.5. Photography Service
 - 7.6.5.1. Available for free to departmental councils. Get in touch with Reem if you're interested.

7.7. Executive Revenue Officer

- 7.7.1. Kaplan partnership



- 7.7.1.1. Negotiations finished, just need to sign
- 7.7.2. First Year Handbook
 - 7.7.2.1. \$1100 in sponsorship
- 7.7.3. Looking for folks to join the sponsorship committee.
- 7.7.4. Future Projects
 - 7.7.4.1. Grad Fair
 - 7.7.4.2. SUS Gala
 - 7.7.4.3. GradeSavers partnership
- 7.7.5. Departmental Sponsors

7.8. Executive Administrator

- 7.8.1. Created SUS Drive
- 7.8.2. Automated Table Booking Process
 - 7.8.2.1. Lots of interest (half booked for food tables for the semester)
- 7.8.3. Little stuff around office
 - 7.8.3.1. Put in mailbox
 - 7.8.3.2. small quality of life things
- 7.8.4. Office cleanup (selling fridge, cabinet, liquid storage)

7.9. Executor of Clubs and Services

- 7.9.1. Made By-Laws
- 7.9.2. Application form almost done
- 7.9.3. Sending out invites for clubs and services to join this coming Listserv

8. Reports of SSMU Representatives

- 8.1. Vithushon: Hello!
- 8.2. Mana: We will update you!

9. Reports of Departments

9.1. AOSSUM

- 9.1.1. Arnold from AOSSUM.
- 9.1.2. September 14th annual welcome back party in 942 Burnside.
 - 9.1.2.1. Food + drinks served.
- 9.1.3. Looking into clothing orders this year.
- 9.1.4. New council room almost ready on 9th floor Burnside.



9.2. BASiC

- 9.2.1. Frosh went well, leaders, froshies, staff, content.
- 9.2.2. Semi-formal is next event.
- 9.2.3. First year orientation next Thursday (first time!)
- 9.2.4. Art Sci now has a specific advisor.
 - 9.2.4.1. Going to give talk to all incoming Art Scis.
- 9.2.5. Hoping to plan coffee house each term.

9.3. BUGS

- 9.3.1. Cynthia from BUGS. Email or find on FB if you need to get in touch.
 - 9.3.1.1. Research awareness day Nov 18
 - 9.3.1.2. Lab tour with other departments
 - 9.3.1.3. "Getting involved in research" info sessions
 - 9.3.1.4. Welcome back party, September 21st
 - 9.3.1.5. Cabin in the woods event in winter
 - 9.3.1.6. Working with department to improve lab courses and for departmental awards.

10. Report of Science Senator

- 10.1. Salma the Science Senator.
 - 10.1.1. Official training this weekend, not much to report on in the meantime.
 - 10.1.2. Senators are appointed to senate committees and subcommittees.
 - 10.1.2.1. Appointed to student affairs advisory committee and undergrad student advising.

11. New Business

- 11.1. Review of Robert's Rules

12. Adjournment

- 12.1. Official end time: 8:16 PM

Date of Next General Council:

September 20th, 2017